

THOMPSON HYPNOSIS

Making Appointments, Missed Sessions and Rescheduling Policies

Making Appointments Policy

We require a credit card number or an advanced payment (check/cash) to hold and confirm an appointment. All deposits for services are non-refundable.

Cancellation/Missed and Rescheduling Appointments Policy

We do our best to accommodate all requested schedule changes. All changes must be made at least 1 weeks before the day of the appointment. No exceptions.

Clients making cancellations, missing appointments or rescheduling on the same day or less than three weeks will be charged for the time scheduled for that day, because we will be unable to utilize that time to schedule in another client upon such short notice. No exceptions.

This is being done to ensure that our appointment times are being best utilized. Many clients are needing to wait 6-8 weeks to come in. If we are given enough advance notice, then we are able to schedule our clients efficiently.

This will also ensure better use of our hypnotherapists' time. Hypnotherapists better serve our clients when appointment times are being kept.

We thank you for your understanding and we look forward to serving you.

I have read and understand the appointment policy.

Client Signature

Date